



**Tufts Medical Center  
Lemuel Shattuck Hospital**

***Transitional Year Residency Program***



**LINES OF RESPONSIBILITY POLICY FOR HOUSE OFFICERS**

**Effective July 2003**

**Revised: June 2008**

**Expiration: Indefinite**

- 1. Medical Wards.** The acute medicine team at the Lemuel Shattuck Hospital covers both acute patient care on the medical wards and the Intensive Care Unit. The team consists of one senior medical resident (PGY-3) from Tufts Medical Center, a PGY-1 medical resident from Lahey Clinic, two transitional year PGY-1 residents from the Lemuel Shattuck Hospital, one PGY-1 medical resident from Carney Hospital, a 4<sup>th</sup> year medical student from Tufts University School of Medicine and Physician Assistant student from Northeastern University PA Program. Supervising of the medical/PA student will be shared between the residents. The interns will be on call every fourth night. The interns should perform a full history and physical examination on all assigned patients, enter an admission H&P in the electronic medical record, write the admitting orders after discussion with his/her resident/attending, write a daily progress note at least 6 days per week, follow up all requested diagnostic plans and dictate a discharge summary in a timely manner post discharge. The senior resident is likewise required to perform an H&P and enter a resident note into the medical record in a timely manner. It is the responsibility of the resident to review the assessment and management plans with the attending physician and to inform the attending physician of any significant changes in the patient medical status.

- 2. Intensive Care Unit.** The acute medicine team at the Lemuel Shattuck Hospital covers the ICU patients as well as the medical ward patients. A staff cardiologist and intensivist is assigned to cover the unit and work together with the attending physician. Admitted patients should be evaluated by both the resident and assigned intern and finding should be discussed with the attending physician. Admission notes must be entered into the medical record in a timely manner and interns must enter progress notes on a daily basis. Notes should be entered more frequently, and the attending informed promptly, if significant changes in the patient or change in the management plan occur.
- 3. Night Coverage.** Interns are on call every 4<sup>th</sup> night for 24 hour calls (refer to On-Call Policy). Tufts Medical Center Senior Residents are covering the acute medicine team and are on call from 7:30 AM to 6:00 PM weekdays. A Sr. House Officer will be covering from 6:00 PM to 7:30 AM during weekdays and on the weekend. He/she will be responsible for evaluating all new admissions, initiating therapy and monitoring the patient response throughout the shift with the intern on call. The intern on call with the help and supervision of the Sr. House Officer is responsible for cross covering all medical teaching patients.
- 4. Clinic Days.** Tufts Medical Center/Lahey/Carney residents are expected to report to their outpatient clinics at their facilities once a week while rotating at the Shattuck Hospital. A cross coverage between the residents is to be expected. The attending physician on service will cover the Sr. Resident while at his/her clinic. Transitional Year Residents will not attend clinic while on Shattuck Acute Medicine rotation and Lahey Medicine rotation. Transitional Year Residents will attend clinic while on Surgery rotation and during the two week block outpatient medicine rotation at the Lemuel Shattuck Hospital.